



Association Policy Manual

The policy manual of the Metro Detroit USBC Association is intended to supplement the USBC Association Policy Manual for items specific to MDUSBC.

Annual membership meeting time of year

The MDUSBC Board will set the date and place of the annual membership meeting. The target month for the annual membership meeting is January.

Association representative program

Bowling centers will be assigned to areas with an Association Representative Coordinator (ARC) assigned and Association Representatives (AR) to perform the duties in the bowling centers.

Each ARC will be responsible for a group of centers determined primarily on a geographical basis. The ARC will provide leadership and guidance for the ARs in their area. The ARC will be required to provide an annual written evaluation of each AR assigned to them on a form to be provided. The ARC is also expected to assist in recruiting ARs for their area.

The recommended number of ARs will be determined on a minimum of 1 per 16 lane bed basis.

Each AR will be expected to visit each league within their assigned center at least 3 times per winter season and 1 time per summer season with a report to be filed with each visit on a form to be provided.

Each bowling center will be serviced by volunteer(s) with the purpose including but not limited to:

- Promoting MDUSBC tournaments and activities
- Assisting league officers and bowlers in the certification process
- Assisting league officers in the collection of mid-year and end-of-year averages
- Awards presentations

Each MDUSBC Association Representative will be provided with volunteer job training and a polo shirt with the MDUSBC logo.

Board member / youth committee responsibilities

Each board member and youth committee members over the age of 18 must have an approved background check as part of the Registered Volunteer Program. Newly elected and appointed members must apply within 30 days of election/appointment.

Director Elections and Vacancies

Members must submit a Board Application for open Director positions up to 48 hours prior to the start of the meeting where elections will be held.

When a mid-term director vacancy occurs the President should fill the vacancy within two board meetings from the time of the vacancy.

Dues structure

The MDUSBC Board will approve local youth dues and other groups (i.e. seniors) as provided in the Bylaws.

Employees – related to Association Manager *(approved by MDUSBC Board September 17, 2019)*

The Association Manager has the responsibility and duty to hire and manage staff in accordance with the budget. In the event that the Association Manager wishes to hire any employee related to the Association Manager; or any current or former MDUSBC Board member; the Association Manager must seek and receive approval from the MDUSBC Board for such hire and compensation of such employee.

Financial procedures and reporting

The Association Manager will provide a monthly income statement to each member of the MDUSBC Board. The Association Manager is authorized to approve unbudgeted expenditures up to \$500 without board approval.

Officer Elections

Directors must submit qualifications for open Officer positions up to 48 hours prior to the start of the meeting where elections will be held.

Reimbursement / Expense policy

The MDUSBC President and Association Manager will have an expense account as provided in the budget for reimbursement of mileage and expenses in performing their duties for the MDUSBC with the following criteria:

- Any and all expenses incurred by President and/or Association Manager when specifically representing the association are reimbursable expenses.
- The current standard IRS mileage rate will be used.
- Any and all meals along with any recreational activities attached to the event that are part of the activity are reimbursable.
- An approved expense form must be filled out for reimbursement.
- Expense reimbursement to be offset by any monies received.
- Each line on expense report must state purpose.
- Supporting documentation is required to be attached for expenses in columns for meals, lodging or other expenses.

Elected delegates to the state meeting will receive \$100, less any other monies received. *(revised and approved by MDUSBC Board September 16, 2020)*

Volunteer recognition program

A program to recognize outstanding volunteer performance will be established.

Youth Committee eligibility criteria *(approved by MDUSBC Board May 20, 2019)*

To be appointed to the Youth Committee by the President must be a member in good standing of the association and RVP/SafeSport certified.

Youth Representative to the Board eligibility criteria *(approved by MDUSBC Board May 20, 2019)*

To be nominated and elected as a Youth Representative to the Board must be a member in good standing of the association and RVP/SafeSport certified; additionally either a youth coach in 2 of the past 5 years or

a youth director in 2 of the past 5 years or a Youth Committee member with attendance at a majority of the events/meetings from each of the previous two seasons.

COMMITTEES AND STRUCTURE

General items for all committees:

- Chairperson is responsible for setting meeting dates, time, place and agenda.
- Recording Secretary is responsible for sending agenda at least 10 calendar days in advance of meeting to Association Manager for distribution by Association Manager to committee members and MDUSBC Board Members. Recording Secretary is responsible for recording minutes of meeting to be submitted to Association Manager in a format developed by Association Manager within 10 calendar days of meeting for distribution to committee members and MDUSBC Board Members.
- Each committee must make annual written and oral reports to MDUSBC Board on past accomplishments and future plans of committee.
- Each committee making request for funds from general budget must make financial requests to Finance committee.

Committees and responsibilities

Association Center Representative – Develop, implement and oversee plan to service all bowling centers.

Awards & Recognition – Develop local adult awards program, determine All-City criteria, develop annual awards (i.e. Secretary of the Year, Meritorious Service, Woman of the Year, etc.) and determine winners.

Hall of Fame – Work with other local bowling integers (proprietors, media, hall of famers, etc.) to determine criteria and make annual selection of honorees.

Finance – Develop financial procedures, annual budget and audit for MDUSBC Board.

Hearings – Hear and make recommendation and/or decision on legal cases for MDUSBC.

Membership – Develop and implement membership development plan.

Nominating – Screen and develop slate of candidates for annual election of officers, adult board members, youth committee, delegates to USBC Annual Meeting and delegates to state youth, BA and WBA annual meetings.

Communications – Develop items to be included in annual Yearbook, newsletter and website.

Publicity – Develop and implement publicity plan to heighten awareness of bowling and the MDUSBC.

Special Events including McKay – Plan and implement special events as required. McKay is an adhoc of the Special Events committee.

Strategic Planning – Develop Strategic Plan.

Ways & Means – Develop and implement plan to raise non-dues related income for MDUSBC.

Youth – Develop formats, fees, sites and provide on-site operation of annual Youth Tournaments. Recommend youth dues to MDUSBC Board. Develop youth specific programs including but not limited to

developing membership, awards and promoting youth bowling. Develop criteria, application process and select winners for scholarships.

Tournaments

Masters Committee – Develop format, fees, sites and provide on-site operation of annual Masters, Senior Masters, Super Senior Masters and Queens Championships. *(revised and approved by MDUSBC Board September 16, 2020)*

Tournament Committee – Develop format, fees, site and provide on-site operation of Women's Championship, Open Championship, 500 Club Tournament and Senior Team Tournament. *(revised and approved by MDUSBC Board September 16, 2020)*

EMPLOYEE POLICIES OF THE METRO DETROIT USBC ASSOCIATION

Medical Insurance - Employee is eligible for medical insurance after 90 days of employment. The MDUSBC will reimburse employee co-insurance costs up to \$1,000 per employee per benefit year upon submission of paid receipt, which does not include reimbursement for office visits or prescription drugs. Marital status changes resulting in increased medical insurance premiums will be handled by the Finance Committee on a case-by-case basis.

Retirement - Eligibility for retirement plan is 2 calendar years with annual earnings over \$5,000. The plan is a Simple plan with the Association contributing up to 3% match of the employee's compensation contribution.

Short Term Disability Insurance – The MDUSBC will pay for and provide 13-week short-term disability to cover 60% of salary in the event of accident or sickness.

Life Insurance – The MDUSBC will pay for and provide a \$25,000 life insurance policy on each employee.

Vacations - After 1 year - 2 weeks; after 4 years - 3 weeks; after 12 years - 4 weeks; after 20 years - 5 weeks. There will be a maximum of 5 days carryover from the previous year.

Paid Holidays - New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving and the day after, Christmas Eve, Christmas Day and New Years Eve. If Christmas falls on Sunday, Friday and Monday will also be holidays. Additional Paid Holidays in addition to those above will be determined by the Association Manager. (An example will be Friday after a Thursday holiday).

Personal Time Off (PTO) – After 90 days, full time employees will receive 3 days (10 hours/day) or 30 hours of PTO time annually.

Part Time Employees - Part time employees are employees that are scheduled for less than 40 hours per week on a regular basis working less than 2,000 hours in a typical year. In consideration of their flexibility to the association the benefits as described above are offered on a 50 percent basis. Examples are medical insurance with the employee paying 50 percent of the premium, vacations at 50 percent of the weeks and paid holidays at 50 percent pay.

Jury Duty - The Association will grant leave for jury duty. The Association will for a maximum of one month, pay the difference between jury fee and the normal pay for the individual. Position responsibilities are considered to be continued and the employee is expected to report on the job when not engaged in actual jury work.

Normal employee workdays are 10 hours with one-half hour for lunch. Overtime is compensated at time and a 1/2 over 40 hours in a week. Paydays are every other Friday.

Approved by the MDUSBC Board of Directors on March 22, 2006.
Revised by the MDUSBC Board of Directors on February 19, 2009.
Revised by the MDUSBC Board of Directors on May 20, 2019.
Revised by the MDUSBC Board of Directors on September 17, 2019.
Revised by the MDUSBC Board of Directors on September 16, 2020.
Revised by the MDUSBC Board of Directors on September 27, 2022.
Revised by the MDUSBC Board of Directors on May 4, 2023



Mark A. Martin, Association Manager



United States Bowling Congress (USBC) Local Association Bylaws

Introduction

The following document is the mandatory form of bylaws to be adopted by each local association and used in conjunction with the *USBC Association Policy Manual*. Complete all blanks where indicated and **do not** change, add or remove any other part of these bylaws.

The association must abide by state corporate laws and may adopt additional provisions provided they do not conflict with the mandatory bylaws or state laws. The appropriate provision of state law takes precedence over the bylaws.

Notes and footnotes appear only to provide clarification and examples. Parenthetical statements are for information only.

Metro Detroit USBC Association Bylaws

Article I Name

The name of the organization is the **Metro Detroit USBC**, chartered by the United States Bowling Congress.

Article II Nonprofit Corporation and Charter

Section A. Nonprofit Corporation

The association is organized as a nonprofit corporation and operates consistent with the requirements of an organization classified as tax exempt under Section 501(c)(3) of the Internal Revenue Code (IRC).

Section B. Charter

- The association shall be chartered by USBC and subject to its authority. To maintain its charter, the association must:
- Provide services for men, women and youth.
- Adopt bylaws approved by USBC.
- Not enact any bylaws or rules inconsistent with USBC's Bylaws.
- Adhere to stated requirements as set forth in the USBC Bylaws and *USBC Association Policy Manual*.
- Not use any part of the net earnings of the organization for the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable



compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth and in the purpose clause hereof.

- Not have a substantial part of the activities of the organization for carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.
- Not carry on any other purposes not permitted to be carried on by an organization exempt from federal income tax under Section 501(c)(3) of the IRC, or corresponding section of any future federal tax code.

Section C. Charter Dissolution

Upon termination of its charter, the association shall transfer all of its assets remaining after payment of its lawful obligations to the USBC association that is a 501(c)(3) tax-exempt organization(s) serving the bowling centers previously under their jurisdiction.

If the named recipients are unwilling to accept the assets, are no longer qualified as 501(c)(3) organizations, or are no longer in existence, then the assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

If the organization fails to transfer its assets within 30 days of their termination, USBC shall be entitled to take whatever action it deems appropriate to ensure such transfer.

These requirements are applicable to all associations whose charter has been revoked as well as all current and future associations.

Article III Purpose

The purposes of the association shall be to operate exclusively for charitable and educational purposes, including fostering national or international amateur sports competition within the meaning of Section 501(c)(3) of the IRC, or corresponding section of any future federal tax code, and to:

- Providing equal opportunity for all in the sport of bowling without regard to race, religion, sex, sexual orientation, disability, national origin or age.
- Promote the game of american tenpins.
- Conduct and support bowling competition.
- Engage in any other activities permitted by an organization classified as tax exempt under Section 501(c)(3) of the IRC.

Article IV Membership and Dues

Membership is in effect from August 1 through July 31 and is comprised of:



- **Adults** who have paid the appropriate USBC, state (if applicable) and local association dues; and
- **Youth** who have paid the USBC standard youth dues and bowl in USBC Leagues in the association's jurisdiction.

Adults shall pay applicable membership dues, except as provided in Rules 100c(2) Mail-o-Graphic League and 100e(3) Traveling League.

The board, adult members and youth representatives, by two-thirds vote, determine and adopt adult dues, if any.

Youth representatives consist of:

- USBC youth members, at least 14 years of age, bowling in USBC Leagues within the association's jurisdiction.
- One adult representative, who is a USBC member, from each certified youth league. (A league is not eligible for representations if it has not submitted a league application.)
- One center representative, who is a USBC member, from each center having at league one certified youth league.

The annual adult membership dues are as follows:

Local	\$14.00
State	\$ 1.00
USBC adult standard membership	\$15.00
Total	\$30.00

The annual USBC youth standard membership dues are \$4, state/local dues are not allowed.

The board may waive all or part of adult local dues for:

- Adult members of other USBC associations having a reciprocal agreement with the association.
- Other groups, such as seniors, etc., as determined by the board.

The association cannot charge additional non-dues assessments.

Membership is not transferable.

Article V

Board of Directors - Management

Section A. Board Composition, Authority and Duties

The management and governance of the association is vested in the board of directors, which includes the officer and director positions. The board, adult members and youth representatives determine:

- The number of positions on the board.
- Terms.



- Term limits, if any.

The number of:

Officers is:	2
Adult Directors is:	15

Total number of board members is: 17

The board shall not engage in any acts constituting a conflict of interest. The board's duties include but are not limited to:

- Enforce the bylaws.
- Comply with the *USBC Association Policy Manual*.
- Conduct championship level competition for:
 - **Adult.** Its member's constituency (men and women) and complying with state and local laws in their area.
 - **Youth.** All USBC youth members.
- Implement USBC programs as requested.
- Select/appoint the Association Manager.
- Approve use of membership records.
- Re-rate the league average of an association member when there is evidence the bowler's average does not represent the bowler's true ability.
- Conducting suspension and reinstatement hearings if requested by USBC Headquarters. (See the Suspension and Reinstatement Chapter for re-rate, suspension, reinstatement and appeal procedures.)

Section B. Eligibility

A candidate for the board (elected or appointed) must be:

- **Adult.**
 - A USBC member in good standing of the association at the time of election and throughout their term.
 - **Youth.** USBC Youth member bowling in USBC Leagues within the association's jurisdiction.

Individuals eighteen (18) years old and over must be compliant with RVP requirements prior to working with youth or within 45 days of the start of their term, whichever occurs first and throughout their term.

- Elected or appointed without regard to race, religion, sex, sexual orientation, disability, national origin, or age other than the minimum age of 14, unless state laws mandate a specific age, and be reasonably representative of the membership.
 - Any member of the board authorized to sign contracts or acting as a signatory on association accounts must be a minimum age of 18.
 - A maximum of three bowling center proprietors may serve on the board at one time. A proprietor is an individual who is the owner, partner, or corporate officer of a bowling center or group of bowling centers. Excluded



from the definition of proprietor is an individual who owns 25% or less of the equity shares, or who is inactive in the management of the bowling center and remains so during a term as an officer or director.

Additional eligibility requirements, if any, are to be approved by the board, adult members and youth representatives.

Section C. Election of Directors

All Directors are:

- Elected by the board, adult members and youth representatives.
- Elected by majority vote, unless plurality vote is adopted, by the board, adult members and youth representative. **They are elected by Plurality vote.**
- A slate
- Nominations from the floor

Qualifications must be submitted in a format specified by the Board. The board may require qualifications to be submitted up to 48 hours prior to the start of the meeting where elections will be held.

Voting will be by those individuals present and voting and by ballot if there is more than one nominee for each position.

Section D. Term

The term for Directors is 2 years. The number of years in a term, the number of terms allowed and a stagger system are determined by the board, adult members and youth representatives. Insert stagger system here:

System A (odd years): Vice-President (by the Board according to Article VI, Section B), 8 adult directors.

System B (even years): President (by the Board according to Article VI, Section B), 9 adult directors.

Section E. Resignation, Removal, and Vacancies

- **Resignation.** A board member may resign from the board by providing written notice of resignation to the president or, in the case of the president, to the board.
- **Removal for Ineligibility.** A board member who is no longer eligible to serve on the board may be removed by a two-thirds vote of the board when a quorum is present.
- **Removal for Cause.** When a board member is accused, in writing, of failure to properly perform the duties of their office or otherwise engaging in improper or unfair activities or conduct, the board may conduct a meeting following the removal procedures in the Association Suspensions Procedures Chapter in the *USBC Association Policy Manual*. An appeal may be filed with USBC Headquarters within 15 days of the removal. Two-thirds written consent of the full board is required to seek re-election and/or re-appointment to the board.



- **Removal for RVP Non-Compliance.** When a board member is determined to not be in compliance with the USBC's RVP policies, the member will be immediately declared ineligible and removed from the board with the position being declared vacant. No board action is required to remove the member from the board. The member will become eligible for re-election and/or re-appointment to the board upon notification from USBC of a change in their status.
- **Vacancies.** The board fills vacancies in the president's position. All other vacancies are filled by the president, subject to approval by the board.

Article VI Officers

Section A. President and Vice President

The officers of this association shall include a president and vice president. (The association determines if more than one vice president or a sergeant-at-arms is necessary and defines their duties and responsibilities to be placed in your *Association's Operations Manual*.)

Section B. Election

The board, adult members and youth representatives determine the election process.
(Check one)

- X 1. **Officers are elected by a majority vote of the board from among the current Directors, unless state laws mandate otherwise; or**
2. **Officers are elected by a majority vote of the board, adult members and youth representatives, present and voting from:**
- a. **A slate.**
 - b. **Nominations from the floor.**

Qualifications must be submitted in a format specified by the board. The board may require qualifications to be submitted up to 48 hours prior to the start of the meeting where elections will be held.

Voting will be by ballot if there is more than one nominee for each position.

Section C. Term

The term for officers is 2 years, not to exceed three years in a term. The board, adult members and youth representatives determine the number of years in a term, the number of terms allowed and a stagger system.

Section D. Authority and Duties

- **President**
 - Presides at all meetings.
 - Acts as spokesperson for the association.
 - Appoints committees, with board approval.
- **Vice President**



- Presides at all meetings when the president is absent.
- Performs other duties as prescribed by the board or requested by the president.
- **Association Manager**
 - Selected/appointed by and accountable to the board.
 - Acts as the ex officio non-voting secretary/treasurer of the board or other such officer designation as required by law and determined by the board.
 - Responsible for other duties as prescribed by the board and in the *USBC Association Policy Manual*.

Article VII Meetings

Section A. Annual Meeting

An annual meeting of the board adult members and youth representatives shall be held at a time and place approved by the board. (See Article IX, Section D for the time frame for election of delegates and alternates to the USBC Annual Meeting.)

- **Attendance**

Attendance is open to all adult members, Youth representatives and USBC youth members bowling in USBC Leagues within the association's jurisdiction.
- **Voice and Vote**

Voice: Adult members and USBC youth members bowling in USBC Leagues within the association's jurisdiction may attend with voice only.

Vote: Board, adult members and youth representatives may attend with both voice and vote.

Absentee and proxy voting are not permitted.
- **Responsibilities**

Board, adult members and youth representatives shall:

 - Adopt bylaws, with the exception of the youth dues.
 - Adopt local adult dues
 - Elect:
 - Delegates and alternates for the USBC Annual Meeting.
 - Delegates and alternates representing adult members for the state annual meeting(s).
 - Youth delegates and alternates for the state annual meeting.

Note: A board member is a person elected to the board to serve all members of the association.

The youth committee makes recommendation to the entire board on programs, tournaments, fund raisers, etc. and the board makes the final decision. On the adult side, committees also make these same recommendations and the board makes the final decision.

- **Meeting Notice**

Written notice of the meeting shall be forwarded to the board, youth leagues, center representatives and league secretaries, which should be at least 15 days prior to the annual meeting.
- **Special Meetings**



Special membership meetings may be called by the president or upon written request of at least three board members or at least twenty-five members of the association.

- **Quorum**

30 members and youth representatives constitute a quorum. The board, members and youth representatives determine the number.

- **Action**

A majority vote of those adult members, Youth representatives and board present and voting, at a properly noticed meeting, when a quorum has been established, is required to take action, unless otherwise provided by law or these bylaws. Election of officers requires a majority vote. Election of directors requires a majority vote, unless plurality vote has been adopted in accordance with the bylaws. Election of delegates, youth delegates and alternates requires a plurality vote. Absentee and proxy voting and other types of voting agreements are not permitted.

Section B. Board Meeting

The board shall meet, at a minimum, as often as required by state law. Special meetings may be held upon the request of any board member if a majority of the board approves.

- **Notice.** Written notice for all regular and special meetings shall be forwarded to the Board, which should be at least 15 days prior to the meeting.
- **Quorum.** **A majority of sitting board members constitute a quorum.** The board, adult members and youth representatives determine the number. (Must be a number and not a percentage).
- **Action.** A majority vote of those officers and directors present and voting, at a properly noticed meeting, when a quorum has been established, is required to take action, unless otherwise provided by law or these bylaws. Absentee and proxy voting are not permitted.
- **Action(s) Without a Meeting.** Actions deemed necessary to conduct business/operations of the association may be taken outside of a board meeting by use of mail, e-mail or teleconferencing. This type of action must be permissible by state law and approved by the board, adult members and youth representatives.
 - The procedures found in the *USBC Association Policy Manual*, Chapter Ten, Section E must be followed.
 - **The association does allow the board to vote via mail, e-mail or teleconference.** (This section also applies to committees.)

Section C. Parliamentary Procedure

The most recent edition of *Robert's Rules of Order, Newly Revised*, governs all meetings.

Article VIII Committees

Section A. Standing Committees



The association shall have the following Standing Committees: Finance and Youth.

- **Finance Committee.** The committee is responsible for reviewing and monitoring association financial matters.
- **Youth Committee.** The committee is responsible for monitoring, promoting, reviewing and recommending youth programs conducted by the association.

Section B. Other Committees

The President may establish other committees, with board approval.

Article IX

Adult Delegates, Youth Delegates and Alternates

Section A. USBC Annual Meeting

Delegates and alternates are elected by plurality vote of those board, adult members and youth representatives, present and voting. (See Article VI, Section A of the national bylaws for representation.)

Section B. State Annual Meeting

The association has delegates representing adult members and youth delegates representing USBC youth members bowling in USBC Leagues within the association's jurisdiction.

Adult and youth delegates and alternates are elected by plurality vote of the board, adult members and youth representatives, present and voting.

Section C. Eligibility

- **USBC Annual Meeting.** Delegates and alternates must be:
 - At least 18 years of age.
 - **Adult.** A USBC member in good standing of the association at the time of election and throughout their term.
 - **Youth.** USBC youth member bowling in USBC Leagues within the association's jurisdiction.
- **State Annual Meeting.** Delegates and alternates must be:
 - At least 14 years of age.
 - **Adult.** A USBC member in good standing of the association at the time of election and throughout their term.
 - **Youth.** USBC youth member bowling USBC Leagues within the association's jurisdiction.

If a member is elected to represent more than one association to attend the same meeting, the first election shall stand and any succeeding election shall be declared null and void.

An association is not eligible to send delegates and youth delegates if it is declared delinquent or USBC has revoked its charter.



Section D. Election

Delegates, youth delegates and alternates serve for one year, beginning August 1, and are elected by:

- Board, adult members and youth representatives.
- A slate
- Nominations from the floor. (Qualifications must be submitted in a format specified by the board.)
- Plurality vote. The election shall be by ballot, except that a voice vote may be taken when the number of candidates does not exceed the number of positions to be filled.
- Alternates shall serve in order of their election.

The election is to be held in compliance with the USBC or state annual meeting requirements.

Section E. Vacancies

Vacancies are filled for the un-expired portion of each term by the alternates in the order in which they were elected. If a vacancy still exists, the president fills the vacation position by appointment.

The appointee must also meet the same eligibility requirements as elected positions.

Article X Amendments

Section A. Procedure

Any member of the association or USBC youth member who bowls in USBC Leagues in the association's jurisdiction may submit proposed amendments to these bylaws. The local association bylaws may be amended at any membership meeting by a two-thirds vote of the board, adult members and youth representatives present and voting. The amendment must be:

- Submitted in writing to the association manager or president.
- **Submitted at least 15 days prior to the membership meeting when the association is considering the proposal.** The date or number of days to be set by the board, adult members and youth representatives. (See Section B, Change in Dues.)

Section B. Change in Adult Dues

Forward a notice to each league secretary and the board at least 15 days prior to the meeting at which the proposed change is considered. The notice must:

- Be in writing.
- Specify the amount of the change.
- Specify the reason for the change.

Notification of any adopted change in adult dues, and the reason for the change, will be forwarded, in writing to each league secretary:



Section C. Effective Date

All amendments are effective August 1, following adoption, unless otherwise specified when adopted.

Article XI Fiscal Year

The fiscal year of this association is August 1 through July 31.

Article XII Indemnification

Directors, officers, and other authorized volunteers, employees or agents shall be indemnified against claims for personal and individual liability arising in connection with their positions or service on behalf of the association to the full extent permitted by law.

Phil Goodman

Phil Goodman, Secretary

April 27, 2023

Date



Bylaw changes

1-15-2006 – Bylaws initially approved.

1-13-2008 – Changed voting procedure from “majority” to “plurality” for directors.

Article V, Section C

1-13-2008 – Changed from 50 to 30 members required for a quorum for annual meeting.

Article VII, Section A, Item 5

8-1-2009 – Codified to comply with changes adopted at 2009 USBC Annual Meeting.

1-31-2010 – Changed to allow for voting via mail, e-mail or teleconference.

Article VII, Section B, Item 4

1-15-2012 – Added terms and stagger system for Youth Representatives. Article V, Section D.

1-20-2013 – Remove term limits for board members. Article V, Section D.

1-20-2013 – Changed to allow election of officers by the board. Article VI, Section B & Section D.

1-20-2013 – Changed local adult membership dues from \$8 to \$9. Article IV.

8-1-2014 – Codified to comply with changes adopted at 2014 USBC Annual Meeting.

2-4-2017 – Changes local adult membership dues from \$9 to \$11. Article IV.

2-4-2017 – Changed quorum from 10 to majority of sitting board members for board meeting. Article VII, Section B, Item 2.

8-1-2018 – Codified to comply with changes adopted at the 2018 USBC Annual Meeting and the revised standard United States Bowling Congress (USBC) Local Association Bylaws.

8-1-2021 - Codified to comply with changes adopted at the 2020/21 USBC Annual Meeting and the revised standard United States Bowling Congress (USBC) Local Association Bylaws.

5-22-2022 - Changes local adult membership dues from \$11 to \$14. Article IV.

4-27-2023 - Codified to comply with changes adopted at the 2023 USBC Annual Meeting and the revised standard United States Bowling Congress (USBC) Local Association Bylaws.



Definitions

Associations:

- All association provide services for men, women and youth.

Delegate: (Delegate and Youth Delegate)

- The association membership elects delegates representing adult members and youth delegates representing USBC youth members bowling in USBC Leagues within the association's jurisdiction.

Meetings & Quorum:

- The association has membership representing adult members and youth representatives representing USBC youth members bowling in USBC Leagues within the association's jurisdiction. A quorum of both adults and youth representatives must be present in order to conduct business. A member may only vote once, regardless of representing adults, youth or both.

Director Proprietor:

- A maximum of three bowling center proprietors may serve on the board at one time. A proprietor is an individual who is the owner, partner, or corporate officer of a bowling center or group of bowling centers. Excluded from the definition of proprietor is an individual who owns 25% or less of the equity shares, or who is inactive in the management of the bowling centers and remains so during a term as an officer or director.

Directors:

- Directors are elected to represent the membership, along with the needs of the association. While some directors gravitate to a specific group or tournament everyone should help, as needed.

Youth Representative:

- USBC youth members, at least 14 years of age, bowling in USBC Leagues within the association's jurisdiction.
- One adult representative, who is a USBC member, from each USBC certified youth league.
- One center representation, who is a USBC member, from each center having at least one USBC certified youth league.
- An adult USBC member involved in youth programs can attend meetings with voice only.

Voting:

- **Plurality vote:** A plurality vote is the largest number of votes cast for a given candidate. The candidate(s) receiving the most votes is (are) elected.
- **Majority vote:** A majority vote is "more than half" of the votes cast.